

Chelsea Oaks Homeowners Association Inc

ARC Meeting Minutes

December 15, 2021

Opening

The Architectural Review Committee of Chelsea Oaks Homeowners Association Inc was called to order at 6:56 pm on December 15, 2021 at the Shepherd Community Church by President of the Board Nancy Craig.

Proof of Notice was established

A quorum was established

Board Members that were in attendance were: Nancy Craig, Bob Ball, and Karl Miller. Additionally, Christina Kelly with Ameritech and Dan Pilka were in attendance.

Approval of Minutes

The minutes of the previous meetings were talked about and then a motion to waive the reading of the November 17, 2021 minutes was made by Bob. Karl seconded the motion. A vote was called, motion was voted on and passed. The motion was put to a vote and passed. The minutes for November 17, 2021 meeting were approved.

New Business

The board received one ARC application for gutters. This application came from resident address who resides at **6388 Torrington Circle**. There was a discussion about the application. A motion was made by Bob to approve the application with **stipulation no underground drainage**. The motion was seconded by Karl. The motion was voted on and passed 3-0.

The board received one ARC application for new concrete patio slab and installation of gutters. This application came from resident address who resides at **6394 Torrington Circle**. There was a discussion about the application. A motion was made by Bob to table the application. The motion was seconded by Karl. The motion was voted on and passed 3-0.

The board received one ARC application for gutters on the front of the home and screened lanai on back patio are from residents addresses who reside at **6396 Torrington Circle**. There was a discussion about the application. A motion was made by Bob to table. The motion was seconded by Karl. The motion was voted on and passed 3-0. There were drawings missing from some of the applications.

Outcome: The applications were voted on and result of the vote will be returned to the homeowner.

Agenda for Next Meeting

The board will ask homeowners if any would like to be on the ARC committee. The date of the next ARC meeting will take place on January 19, 2022. They will be held each month on the third Wednesday of the month until January 19, 2022.

Adjournment

Meeting was adjourned at 7:00 pm by Nancy Craig Facilitator Name

Minutes submitted by: Karl Miller

Secretary

Chelsea Oaks HOA Board of Directors

Approved by: Name